



Dear Employer:

This summer, DavidsonWorks will be implementing a Summer Youth Employment Program. It has been several years since we have offered this program to local youth and businesses and we are pleased to have the opportunity to collaborate again with worksites interested in youth placements during the summer months. Our objective is to place youth workers in positions that can connect them to their areas of interest, as well as to worksites with growth potential. We would like to invite you to participate in our program to help young people gain valuable work experience. This is a volunteer opportunity for your worksite. The program is implemented by DavidsonWorks and as an incentive we will pay 100% of the salary for the youth who participate in the program. That salary will be \$7.25 per hour. We will also provide training in pre-employment and work maturity skills, job search and communication skills.

If you would be able to provide meaningful work experience and appropriate youth-oriented supervision for a participant, please consider being a worksite. Your worksite and the Summer Youth Employment Specialist will negotiate specific work hours for the youth. All participants will be available approximately 30-35 hours per week, with no more than seven hours per day. The work portion of the program for young adults, ages 19-24, begins Monday, June 22<sup>nd</sup> and has the possibility to extend beyond the summer if it will meet the needs of your worksite. Youth, ages 16-18, will begin work at their worksites on Monday, June 29<sup>th</sup> and their last day will be Thursday, August 13<sup>th</sup>.

On the main page of the [www.davidsonworks.org](http://www.davidsonworks.org) web site you will find a link to the worksite requisition form that must be completed online as soon as possible, but no later than May 1<sup>st</sup>. Upon receipt of your requisition form, you will be scheduled for a supervisor meeting. At this meeting, you will receive all the specifics for this program. If there is any difficulty completing this form by the requested date, please do not hesitate to contact Pam Walton or Beth Abernathy at 336-242-2065 to make other application completion arrangements.

Thank you for your interest in the 2009 Summer Youth Employment Program and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Nancy Borrell". The signature is written in a cursive, flowing style.

Nancy Borrell, Executive Director  
DavidsonWorks